

<h1>Meeting Minutes</h1> <h2>Patient Participation Group</h2>		
<u>Minutes taken by:</u> Hayley Casey		<u>Date of Meeting</u> 22.06.2018

<b><u>Participants:</u></b> Patient A Patient B Patient C Patient D Patient E Patient F Hayley Casey (HC) – Practice Manager Julie Daw (JD) – Reception Manager Daniel Hammersley (DH) – Chief Operating Officer	<b><u>Distribution List:</u></b> All Members
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Nr	Updates	Follow -Up
1	<p>This was a site visit to the new building.</p> <p>The practice were pleased to see so many patients turn up for the visit.</p> <p>HC, JD and DH walked the patients around the building site with site managers on hand to help with health and safety.</p> <p>The patients asked a lot of questions about the building, where things were going to go and how we imagine things will look.</p> <p>Patients and staff alike are very excited!</p>	
2	<u>Next Meeting</u>  TBC – Early 2019	